

SPEAKER CHECKLIST

There's a lot to do by the time 24 February 2026 hits, but we've got it under control! Here you'll find a list of important due dates to add to your calendar as well as a checklist to help you track what you've taken care of and what's still left to do.

IMPORTANT DATES

Add the following dates to your calendar and keep them in mind as the summit approaches. And hey, if you want to send things over a little early you won't hear me complaining! ;)

BASIC INFORMATION

As soon as possible (Latest 22 December 2025)

PRESENTATION, WORKSHEET, AND SLIDES

28 January 2026**

SURGE PREMIUM PACK CONTRIBUTION

As soon as possible (Latest 28 January 2026)

PROMOTION PERIOD

09 February 2026

SUMMIT DATES

24-26 February 2026

SURGE PREMIUM PACK CART CLOSES

04 March 2026

AFFILIATE PAYOUTS:

13 March 2026

*** Slides only required if you used slides in your presentation and want to share*

SPEAKER CHECKLIST

TASK LIST: Below you'll find a list of the tasks you'll complete as the summit approaches. Some are bigger, more important tasks and some are smaller suggestions that you may find helpful. Refer to the Speaker Information page for details.

IMPORTANT DATES

Add the following dates to your calendar and keep them in mind as the summit approaches. And hey, if you want to send things over a little early you won't hear me complaining! ;)

- Add the above dates to your calendar
- Decide on your promotion strategy, using the swipe copy and templates provided (or feel free to get creative!)
- Send your basic information over using the link emailed to you
- Schedule emails (remember to use your affiliate link)
- Join the attendee Circle group
- Schedule social media posts (remember to use your affiliate link)
- Create your affiliate account
- Attend your presentation time and interact with viewers in the chat
- Outline your presentation (check out the Speaker Information page for some guidelines)
- Hop into the Circle group and continue the conversation
- Record and edit your presentation
- Jump into the presentations of other speaker's as you have time throughout the week to show your support!
- Upload your contribution to the Surge PremiumPack

CELEBRATE!!!